



## ACCOMMODATION STARTER VOUCHER

If you are moving to Leeds from outside the area, after being on benefits or estranged from your family, you may be eligible for help to buy essential items to set up your new home.

We understand that it can be very difficult to make the transition from living on benefits or low paid work to living on a student loan, particularly if you have to move to somewhere new, with no family support. Whether you are moving to student halls or a shared house, you will probably need to buy essentials such as bedding, pots and pans, and stationery, but you won't receive your maintenance loan until after you have registered. If one of the criteria below apply to you, just complete this form and provide some evidence of your circumstances in order to receive a voucher for £100 to help you equip your new pad.

### Do any of these apply to you?

- Before commencing at LCOM, I am/have recently been on benefits due to unemployment, illness or disability and have no other income or support.
- I have applied for Student Finance and have been assessed as independent due to being estranged from my family, or am in the process of doing so.
- Before commencing at LCOM I have been living with my family, and the only household income is from benefits.
- I have been looked after by the Local Authority but have not yet received any grants or funding from them for my Higher Education.

If any of the above apply and you need help for basic essentials please complete the form on the bottom of this leaflet now.

Bring the form, with some recent evidence of your situation e.g. benefits letters, to Student Funding, in the Student Services office on level 4, or you can email us at [studentfunding@lcm.ac.uk](mailto:studentfunding@lcm.ac.uk), or phone 0113 2223419

Don't worry if you can't return the form or are not sure what evidence to provide, just contact us and we can discuss your situation to see how we can help!

If you need support with your student finance application, we can help you. In particular, if you have no family member who is able to support you, we can assist you to navigate all the bureaucracy and ensure you get all the funding you are entitled to.

Come and see us - we are here to help!

Student Services – level 4

Phone 0113 2223419 or 22234508

Email: [studentfunding@lcm.ac.uk](mailto:studentfunding@lcm.ac.uk)

Full name	
Date of birth	
Mobile number	
Where will you be living?	
Tell us about your current personal and financial situation i.e. why you need help now	
Signature	Date

**Data protection** Leeds College of Music, is the data controller. The personal data supplied on this form and accompanying evidence, will be used solely for the purpose of assessing eligibility for financial support. Personal data will not be passed on to any other third party without your prior consent. The information supplied, will be retained by Leeds College of Music and may be shared with Leeds City College for audit purposes and in case of queries, for 7 years from the date of leaving LCOM.